

## **Trouvé Victory Inc., (TVI) Privacy Policy**

**Latest revision of this document: Feb. 1, 2022**

**Trouvé Victory Inc., (TVI)** is committed to protecting the privacy, accuracy and reliability of any Personal Information you choose to provide through our website, by email, by application, or verbal contact.

In order to serve you as best as we can, we may ask you for certain Personal Information from our visitors. Your Personal Information is kept confidential; we have developed information privacy practices that are described in detail in this policy.

**Trouvé Victory Inc., (TVI)** maintains your Personal Information in strict adherence with this policy.

**Please read this privacy policy carefully.**

By using **Trouvé Victory Inc., (TVI)** services, you agree to the terms of this policy. If you do not agree with these terms, please do not disclose any Personal Information. This privacy policy may change from time to time. Should you have any questions about this policy or our data collection and use practices, please contact us through our Contact Us Page

### **Commitment to Privacy**

Your privacy is important to us. To better protect your privacy, we provide this statement explaining our information practices and the choices you can make about the way your information is collected and used. To make this Statement easy to find, we make it available on our Contact Us page <https://www.trouveev.com/contact/> and on every page where our information collection practices are applicable.

### **Collection of Personal Information**

It is not necessary to provide any information that identifies you (hereinafter referred to as "Personal Information") to use our website (hereinafter referred to as "Site"). In general, you can visit our "Site" without telling us who you are or revealing any Personal Information. If you want, however, to access certain features offered through this "Site", it may be necessary to provide Personal Information, such as your name, address, and telephone number, and possibly other information. We also may ask for some Personal Information when you send us a comment or question, or when you request information through our "Site" or by email. If you do not want to give us any Personal Information, you can choose not to use these features of our "Site". The choice is yours. We are only interested in offering you convenient online services that match your interests and needs.

## **The Information We Collect**

Personal Information is collected on certain pages of the "Site". If you decide to contact **Trouvé Victory Inc., (TVI)** online to ask a question or learn more about our company and/or services, you will find that the contact forms ask for certain types of Personal Information to assist us in complying with your requests. **Trouvé Victory Inc., (TVI)** may ask you to provide Personal Information, some optional, some required, on specific pages of the "Site". The information requested may include your name, email address, phone number and your comments. Further Personal Information is collected during communication with you by email, on the phone or during meetings.

**Trouvé Victory Inc., (TVI)** may ask you to provide Personal Information, some optional, some required. The information requested may include your name, age, address, email address, shipping information, phone number, and/or family information. Images of you, and/or your guests at your event or function, are also retained by **Trouvé Victory Inc., (TVI)** in an electronic format.

## **Use of Personal Information**

We use your Personal Information for four general reasons.

**First**, we use Personal Information to provide you with the services that you request.

**Second**, we may use your Personal Information to send you additional information about our services or information about other products and services in which you might be interested.

**Third**, we may use your information in aggregate form to help us evaluate and modify existing services, and to help us develop additional services that are likely to be of interest to our clients and performers.

**Fourth**, we may use your images for advertising purposes, to promote and develop **Trouvé Victory Inc., (TVI)** and its services. These may include amongst other promotional material and events: business cards, posters, ads and website galleries.

You can always choose not to be contacted or if you later decide that you do not want your Personal Information used for these purposes or your images used for further advertising, you may opt-out by sending an email or letter to us. Please refer to Personal Information: Access and Correction.

## **How We Use Personal Information**

We use the Personal Information you provide (summarized in "The Information We Collect") to provide you with the services that you request or are applying for. Your Personal Information will be shared with our employees and assistants. Your Name, Address and Phone Number may when required be shared with unrelated entities and/or business partners acting on our behalf to:

- (i) evaluate your application;
- (ii) check references;
- (iii) We do not share this information with non **Trouvé Victory Inc., (TVI)** companies except to the extent necessary to complete your request and, when we do share it; it is subject to their agreement to treat it as confidential business information and with the understanding that it may not be used for any purpose other than to perform their function;
- (iv) ship an order you have requested;
- (v) or anything that **Trouvé Victory Inc., (TVI)** deems necessary to satisfy your request or to conduct normal business operations.
- (vi) Opt IN for our e-newsletter delivered to your email In Box.

**Trouvé Victory Inc., (TVI)** does not sell or otherwise directly profit from collected images. Our only gain is the advertising the images generate.

**Trouvé Victory Inc. (TVI)** e-newsletter mailing list plus the Updated TVI news information list is generated via an OPT IN online feature. We have an OPT OUT option on our e-newsletter page and also on Updated TVI development information sent by email. By selecting OPT OUT your name and email will be removed from our data base and you will not receive any additional email communication from us.

## **Disclosure of Personal Information**

We release Personal Information when we believe release is appropriate to comply with the law.

## **Personal Information: Access and Correction**

If you would like to access your Personal Information, or request that your Personal Information be modified, corrected or removed from our records, please contact **Trouvé Victory Inc., (TVI)** through our email or the mailing address listed below.

**Trouvé Victory Inc., (TVI)** will make all reasonable efforts to respond within 30 days of your request.

**Trouvé Victory Inc.,** will use reasonable efforts to supply you with this information and to correct any factual inaccuracies that you identify.

## **Our Commitment to Data Security**

**Trouvé Victory Inc., (TVI)** works hard to ensure that your Personal Information is secure. Information collected during meetings or verbally is kept on paper and electronically. However, no data transmission over the Internet can be guaranteed to be completely secure, we cannot guarantee the security of any information you transmit to us, and you transmit such information at your own risk.

## **Links to Other Sites**

As a convenience to our visitors, the **Trouvé Victory Inc., (TVI)** website may contain links to a number of websites that we believe may offer useful information. When you click on one of these links, you will be transferred from the **Trouvé Victory Inc., (TVI)** website and be connected to the "Site" of the organization or company that you selected. The **Trouvé Victory Inc., (TVI)** privacy policy is no longer applicable when you leave our "Site" by way of a link. Each of these linked websites maintains its own independent privacy policies and procedures, which you should consult before providing any of your Personal Information.

## **Changes to Policy and Questions**

**Trouvé Victory Inc., (TVI)** reserves the right to modify, add or remove portions of this privacy statement at any time and its discretion. If we decide to change this policy, we will post those changes at this "Site", which will be effective immediately upon posting. If you have any questions about our policy, this "Site" or its offerings, you may contact us online using our email address: [privacyofficer@trouveev.com](mailto:privacyofficer@trouveev.com) or you may write to us via the following address:

**Trouvé Victory Inc., (TVI)**  
**Head Office**  
**Attention: Privacy Officer**  
**14 King Street East**  
**Suite 1400**  
**Toronto, ON**  
**M5C 1C4**